

# District Health & Family Welfare Society (DH&FWS) Gurugram

## APPLICATION FORM

### IMPORTANT INSTRUCTIONS

Please read instructions given in advertisement carefully before filling in each column.

Use only Black / Blue ball pen to write or tick the box.

Please tick 'Yes' as  and 'Not' as

Paste your latest photograph

Name of the post

1. Candidate's Name (in Capital Letters in English)

2. Father's Name

3. Husband's Name (wherever applicable)

\*Email Address:-

For Office use only  
  
DH&FWS, Gurgugram  
(Form Valid with Auth. Signatory Only)

Date of Birth:      Date                      Month                      Year  
                                             

Sex:                      Male                                            Female                     

Category:      Gen      SBC      SC      BC-A      BC-B      ESM      EGB      FF

4. Write Name and complete mailing address, in block letters:-

**Name:**  
**Address:**  
  
  
  
  
  
  
  
  
  
  
**Pin Code**

Phone No.  Mobile No.

5. Educational Qualifications:-

Educational Qualification	Year of Passing	Marks Obtained	Total Marks	% age	Division	Name of Board/ University	Subjects
10 <sup>th</sup>							
10+2							

DATE: \_\_\_\_\_

SIGNATURE OF THE CANDIDATE  
 (unsigned & incomplete application will be rejected)

## सार्वजनिक नियुक्ति

जिला स्वास्थ्य एवं परिवार कल्याण समिति, गुरुग्राम

जिला स्वास्थ्य एवं परिवार कल्याण समिति, गुरुग्राम के अन्तर्गत एन०एच०एम० स्कीम में निम्न रिक्त पद अनुबन्ध आधार पर दिनांक 31.03.2024 तक भरे जाने हैं ।

Post Code	Name of Post	Name of Scheme	Consolidate Honorarium per month (Rs.)	No. of Post	Last Date of Submission Application
1	Medical Officer	NUHM/UPHCs/R NTCP/CH	65000/- (The consolidated remuneration will be provided as per the approval in RoP.)	9	<b>15-02-2024 up to 04:00 pm (Late received Application form will not be entertained due to any reason.)</b>
2	Gynaecologist	MH (FRUs)	MBBS with Diploma (Rs. 1,00,000/-pm) MBBS with MD/MS/DNB (Rs. 1,50,000/-pm)	2	
3	Anaesthetist	MH (FRUs)	MBBS with Diploma (Rs. 1,00,000/-pm) MBBS with MD/MS/DNB (Rs. 1,50,000/-pm)	4	
4	Paediatrician	MH (FRUs)	MBBS with Diploma (Rs. 1,00,000/-pm) MBBS with MD/MS/DNB (Rs. 1,50,000/-pm)	4	
5	District ASHA Coordinator	ASHA	7960/- (as per NHM Bye Laws entry level pay)	1	
6	Public Health Manager	NUHM/UPHCs	16090/- (as per NHM Bye Laws entry level pay)	5 (Gen-3, SC-1, BC(A)-1)	
7	Psychologist	DEIC	16090/- (as per NHM Bye Laws entry level pay)	1 (Gen)	
8	Homeopathic Pharmacist	Ayush	11170/- (as per NHM Bye Laws entry level pay)	1 (Gen)	
9	District Quality Manager	Quality Assurance	16090/- (as per NHM Bye Laws entry level pay)	1 (ESM- SC)	
10	District Consultant (Public Health)	Quality Assurance	16290/- (as per NHM Bye Laws entry level pay)	1 (BC-A)	
11	Multi Rehabilitation Worker	NPHCE	7580/- (as per NHM Bye Laws entry level pay)	2 (Gen)	

विस्तृत जानकारी एवं जूट स्वास्थ्य विभाग गुरुग्राम की वैबसाईट [www.healthdepartmentgurgaon.org](http://www.healthdepartmentgurgaon.org) पर देखें ।

नोट:- उपरोक्त दर्शाए गए Medical Officer/Specialist के पदों पर किसी भी चिकित्सा अधिकारी द्वारा नौकरी छोड़ने उपरांत रिक्त पदों को उपलब्ध waiting list से नियुक्त कर लिए जाएंगे फिर भी अगर Medical Officer/Specialist का कोई भी पद रिक्त होने पर वैबसाईट पर सूचना डालते हुए आने वाले प्रत्येक बुधवार को साक्षात्कार लिए जाएंगे। यह विज्ञापन अगले 6 महीने तक मान्य रहेगा।

-/sd/-

जिला स्वास्थ्य एवं परिवार कल्याण समिति

## District Health & Family Welfare Society, Gurugram

**Advt. No./Civil Surgeon/GURUGRAM/NHM/2024**

**Date:- 02-02-2024**

Eligible candidates may appear in the office of Civil Surgeon, Gurugram for the below mentioned posts under National Health Mission. Posts are purely on contract basis for the period up to 31-03-2024 and likely to be extendable further on performance basis and administrative approval. Application form will be submitted on dated: 15-02-2024 up to 04:00 pm at DPMU O/o Civil Surgeon, Sector-39 Gurugram.

Name of Post	Qualification Eligibility	No. of Post	Age Limit	Consolidated Salary	Date of submission Application
Medical Officer	NUHM/UPHCs/RNTCP/CH	9	18 to 65 years	65000/- (The consolidated remuneration will be provided as per the approval in RoP.)	
Gynecologist	(i) MD/MS/DNB in Obstetrics and Gynecology /DGO, Recognized by Medical Council of India (ii) Hindi/Sanskrit up to Matric. Place of Posting: (SDCH Sohna-1)	2	18 to 65 years	MBBS with Diploma (Rs. 1,00,000/-pm) MBBS with MD/MS/DNB (Rs. 1,50,000/-pm)	
Anesthetist	(i) MBBS or equivalent degree from an institution recognized by the Medical Council of India (ii) PG Degree/Diploma in Anesthesia. (iii) Hindi/Sanskrit up to Matric. Place of Posting: (SDCH Sohna-1, CHC Pataudi-3)	4	18 to 65 years	MBBS with Diploma (Rs. 1,00,000/-pm) MBBS with MD/MS/DNB (Rs. 1,50,000/-pm)	
Pediatrician	(i) MBBS or equivalent degree from an institution recognized by the Medical Council of India (ii) PG Degree/Diploma in Pediatrics. (iii) Hindi/Sanskrit up to Matric Place of Posting: (CHC Pataudi-2, SDH Sohna-2)	4	18 to 65 years	MBBS with Diploma (Rs. 1,00,000/-pm) MBBS with MD/MS/DNB (Rs. 1,50,000/-pm)	
District ASHA Coordinator	<b>Essential Qualification:</b> (i) Master degree in Sociology or Social Work or Rural Development or Public Administration or Public Health (ii) At least 2 years post-qualification experience in management/ coordination of community processes programmes or community mobilization or related field activities with a minimum of 01 year experience in health sector. (iii) Hindi/Sanskrit upto matric. <b>Desirable Qualification:</b> (i) Familiarity with/having worked in community health worker programmes, or on empowerment of health volunteers or health projects involving GO-NGO cooperation at the State level. (ii) Experience of having worked as State Level Trainer in Community Processes or Rural Development and as organizer of training programmes at State level is essential. (iii) Computer proficiency with	1	18 to 42 years	7960/- (as per NHM Bye Laws entry level pay)	15-02-2024 up to 04:00 pm (Late received Application form will not be entertained)

	familiarity of data management and commonly used packages like MS Word, Excel, power point etc. (iv) Higher academic qualification will be given preference.				
Public Health Manager	<p><b>Essential:</b> Public Health manager may be Medical or Non-Medical professional trained in Public health. He may possess graduate degree in Dental/Ayush/nursing/Life Sciences/Social Sciences with Master's degree in Public Health/Community Health/Preventive and Social Medicine; with relevant experience in the field of Public Health.</p> <p><b>Experience:</b> <b>Essential:</b> PHM must have an experience of 2 years in health program management which could be in disease surveillance/community mobilization/Inter sectorial collaboration/IEC/BCC activities /Quality Control/Monitoring &amp; Evaluation. Desirable: Knowledge of basic concepts of Epidemiology and Biostatistics and understanding of health information system. Place of Posting:- DPMU O/o Civil Surgeon Gurugram</p>	5 (Gen-3, SC-1, BC(A)-1)	18 to 42 years	16090/- (as per NHM Bye Laws entry level pay)	
Psychologist	<p>i) M. Phil Clinical Psychology/ M. Phil Rehabilitation Psychology and registered with RCI (ii) Minimum 1 year post qualification experience (iii) Hindi /Sanskrit up to Matric. Place of Posting:- DEIC, CH Sector-10 Gurugram</p>	1 (Gen)	18 to 42 years	16090/- (as per NHM Bye Laws entry level pay)	
Homeopathic Pharmacist	<p>(i) Unani Dispenser from any recognized University / Institution or Board or Faculty of Indian System of medicine established by Law in India OR Up-Vaidya of any recognized University/Institution or Board or Faculty of Indian System of medicine established by Law in India, having the knowledge of Urdu; and recognized by the Government OR Two year Diploma in Ayurveda Pharmacy from any recognized University / Institution or Board or faculty of Indian System of medicine established by Law in India and recognized by the Government. (ii) Two years' experience of working as Pharmacist / Compounder in a Govt. Homeopathy Dispensary/Hospital OR Three years' experience of working as Pharmacist / Compounder under Registered Medical Practitioner in Homeopathy (Documentary proof with respect to salary drawn will be required) (iii) 10+2 examination should be passed with Physics, Chemistry and Biology. (iv) Hindi/Sanskrit upto Matric.</p>	1 (Gen)	18 to 42 years	11170/- (as per NHM Bye Laws entry level pay)	

District Quality Manager	<p><b>Essential qualification :</b></p> <p>(i) MBBS/Dental/AYUSH/Nursing/ Life Science graduate with Masters in Hospital administration/ Health Management with one year experience in Public Health/Hospital Administration.</p> <p>(ii) Candidates with experience in Healthcare Quality/formal quality of a quality system would be preferred. Computer proficiency with high level of familiarity with Database Management Programme and commonly used packages like MS word, excel, PowerPoint.</p> <p>(iii) Hindi /Sanskrit up to Matric.</p> <p>Desirable:</p> <p>(i) Fluency in English, computer literacy, knowledge of government legislations and policies is essential.</p> <p>(ii) Persons having previous experience of working under NHM would have an added advantage.</p> <p>(iii) Having good communication &amp; presentation skills and analytical abilities. Should have excellent oral and written communication skills in English.</p> <p>(iv) Ability to design, conduct and publish reports.</p>	1 (ESM-SC)	18 to 42 years	16090/- (as per NHM Bye Laws entry level pay)	
District Consultant (Public Health)	<p><b>Essential qualification:</b></p> <p>(i) MBBS/Dental/AYUSH/Nursing graduate with degree/diploma in Health Management (Full time) with at least 2 years relevant work experience.</p> <p>(ii) Computer proficiency with high level of familiarity with Database Management Programme and commonly used packages like MS word, excel, PowerPoint.</p> <p>(iii) Hindi /Sanskrit up to Matric.</p> <p>Desirable:</p> <p>(i) Training in Health quality like NQAS/NABH/ISO 9001:2000/Six Sigma/ Lean/Kaizen by a reputed organization will be preferable.</p> <p>(ii) Persons having previous experience of working under NHM would have an added advantage.</p> <p>(iii) Having good communication &amp; presentation skills and analytical abilities. Should have excellent oral and written communication skills in English.</p> <p>(iv) Ability to design, conduct and publish reports.</p>	1 (BC-A)	18 to 42 years	16290/- (as per NHM Bye Laws entry level pay)	
Multi Rehabilitation Worker (NPHCE)	<p><b>Essential:</b> (i) 10+2 or equivalent qualification (ii) One and half year certificate course of multi Rehabilitation Worker from a recognized institute (iii) Registered as Rehabilitation personnel under Rehabilitation Council of India Act 1992 (iv) Hindi /Sanskrit up to Matric.</p> <p>Desirable: (i) At least 1 year experience of working in a Hospital</p>	2 (Gen)	18 to 42 years	7580/- (as per NHM Bye Laws entry level pay)	

**Important Instructions:**

- The applicants can download the prescribed Application Performa available on website: [www.healthdepartmentgurugaon.org](http://www.healthdepartmentgurugaon.org) & see the instructions.
- Candidates are advised to regularly visit for further updates at the official website [www.healthdepartmentgurugaon.org](http://www.healthdepartmentgurugaon.org)
- If a candidate applies for more than one post, he/she shall have to apply on separate application form and all relevant documents.
- Filled applications complete in all respects along with photocopies of all relevant certificates (proof of residence and Caste/Category Certificate issued by appropriate authorities is must) should submit in the office of DH&FW Society (O/o Civil Surgeon near Community Centre Sector-39, Gurugram) on dated: 15-02-2024 on or before 04:00 pm.
- Application Form received after due date will not be entertained due to any reason.
- Preference will be given to local, well settled candidates of District.
- Candidates should bring their proof of residence should also attach photocopy with the application.
  1. Passport
  2. Election Card ID Card
  3. Ration Card with Address
  4. Bank Passbook/ Post Office Passbook
  5. Cast and Domicile Certificate with address and the photo issued by State Govt.
  6. Parivar Pehchan Patra
  7. Electricity Bill (not older than last three months)

**NOTE: Any of the above three documents (Sr. 1 to 7) be produced at the time of recruitment.**

- The qualification of candidates should be prior to the last date of filling the application.
- Work experience should be post qualification.
- The candidate will be employed on the condition that he/she will maintain HQ and his/her job will be non-transferable.
- Number of posts/salary can be increased/decreased or can be completely withdrawn without any prior information or corrigendum as per the state guidelines.
- Original documents in support of academic qualifications and work experience shall be required to be produced at the time of interview. Preference will be given to the candidate residing in local area and proof of residence is must.
- Any additional work/placement under NHM can be assigned by appointing authority.
- No TA/DA will be paid for coming for interview and tests etc.
- Reservation of posts will be as per Govt. rules. The candidate seeking selection under Ex-servicemen category will have to deposit eligibility certificate from respective Zila Sainik Board to become eligible, issued/renewed before the last date of this advertisement.
- All posts are non-transferable but Candidate can be posted anywhere in the District Gurugram in case of exigencies.
- The candidature of the candidate will be purely provisional for all the posts and will be subject to test/computer/interview/joining duty, it is found that candidate does not full fill any of the eligibility criteria or information furnished by the candidate is incorrect or false, his/her appointment on contract is liable to be terminated immediately.
- In case of unsatisfactory performance and conduct the services will be terminated.
- All disputes are subject to Gurugram jurisdiction.
- Dispute if shall be decided by the sole arbitrator of the DH&FWS Gurugram & Gurugram Courts and their decision shall be final.

-/sd/-

**District Health & Family Welfare Society Gurugram**