

## सार्वजनिक नियुक्ति

जिला स्वास्थ्य एवं परिवार कल्याण समिति, गुरुग्राम

जिला स्वास्थ्य एवं परिवार कल्याण समिति, गुरुग्राम के अन्तर्गत एन०एच०एम० स्कीम में निम्न रिक्त पद अनुबन्ध आधार पर 31 मार्च 2023 तक भरे जाने हैं ।

Post Code	Name of Post	Name of Scheme	Consolidate Honorarium per month (Rs.)	No. of Post	Last Date of Submission Application
1	Pharmacist	NUHM/UPHCs	12500/- (as per NHM Bye Laws entry level pay)	2 (Gen-1, SC-1)	<b>15-12-2022 up to 04:00 pm (Late received Application form will not be entertained due to any reason.)</b>
2	Lab Technician	NTEP	11170/- (as per NHM Bye Laws entry level pay)	6 (Gen-3, EWS-I, SC-1, BC(A)-1)	
3	Staff Nurse	MH/NUHM/UPH CS	13500/- (as per NHM Bye Laws entry level pay)	8 (Gen-2, SC-3, BC-A-1, BC-B-1, PH-1.)	
4	ANM	MH/NUHM/UPH CS/ RBSK	9840/- (as per NHM Bye Laws entry level pay)	4 (BC-B-3, Gen-1)	
5	Public Health Manager	NUHM/UPHCs	16090/- (as per NHM Bye Laws entry level pay)	6 (Gen-3, EWS-I, SC-1, BC(A)-1)	
6	Account Assistant	Accountant -CHC	12500/- (as per NHM Bye Laws entry level pay)	1(Gen)	
7	District Program Coordinator	NPCDCS	18460/- (as per NHM Bye Laws entry level pay)	1 (Gen)	
8	District Program Manager	DPMU	18460/- (as per NHM Bye Laws entry level pay)	1 (Gen)	
9	Psychologist	RBSK	16090/- (as per NHM Bye Laws entry level pay)	1 (Gen)	
10	AMO (RBSK-(F))	RBSK	18750/- (as per NHM Bye Laws entry level pay)	1 (Gen)	
11	Eye Donation Counsellor	NPCB	7580/- (as per NHM Bye Laws entry level pay)	1(Gen)	
12	Panchkarma Therapist(F)	Ayush	9840/- (as per NHM Bye Laws entry level pay)	1(Gen)	
13	Homeopathic Pharmacist	Ayush	11170/- (as per NHM Bye Laws entry level pay)	1 (Gen)	
14	Kitchen Attendant	Ayush	6580/- (as per NHM Bye Laws entry level pay)	1 (Gen)	
15	District Quality Manager	Quality Assurance	16090/- (as per NHM Bye Laws entry level pay)	1(ESM-SC)	
16	Administrative Assistant	Quality Assurance	12500/- (as per NHM Bye Laws entry level pay)	1(Gen)	
17	District Consultant (Public Health)	Quality Assurance	16290/- (as per NHM Bye Laws entry level pay)	1(BC-A)	
18	Gender Health Support Centre Counsellor	Quality Assurance	7580/- (as per NHM Bye Laws entry level pay)	1(Gen)	

विस्तृत जानकारी एवं TOR स्वास्थ्य विभाग गुरुग्राम की वैबसाईट [www.healthdepartmentgurgaon.org](http://www.healthdepartmentgurgaon.org) पर देखें व Application fees 200/- रुपये (Demand Draft in favour of District Health & Family Welfare Society Gurugram) है जो कि non-refundable रहेगी।

उपरोक्त दर्शाए गए सभी आवेदनों की जांच उपरांत परीक्षा की तिथि, समय व स्थान दिनांक 23.12.2022 को [www.healthdepartmentgurgaon.org](http://www.healthdepartmentgurgaon.org) पर डाल दी जाएगी।

-/sd/-

जिला स्वास्थ्य एवं परिवार कल्याण समिति गुरुग्राम।

## Corrigendum

### आवश्यक सूचना

जिला स्वास्थ्य एवं परिवार कल्याण समिति गुरुग्राम द्वारा दिनांक 07.12.2022 को विभिन्न रिक्त पदों की भर्ती की निरन्तरता में निम्नलिखित अतिरिक्त पदों की भर्ती अनुबन्ध आधार पर 31 मार्च 2023 तक भी की जानी है जिनका विवरण निम्नानुसार है।

Post Code	Name of Post	Name of Scheme	Consolidate Honorarium per month (Rs.)	No. of Post	Last Date of Submission Application
1	Lab Technician	ICTC	21000/-	1 (Gen)	15-12-2022 up to 04:00 pm (Late received Application form will not be entertained due to any reason.)

विस्तृत जानकारी एवं TOR स्वास्थ्य विभाग गुरुग्राम की वेबसाईट [www.healthdepartmentgurgaon.org](http://www.healthdepartmentgurgaon.org) पर देखें व Application fees 200/- रुपये (**Demand Draft in favour of District Health & Family Welfare Society Gurugram**) है जो कि non-refundable रहेगी।

उपरोक्त दर्शाए गए सभी आवेदनों की जांच उपरांत परीक्षा की तिथि, समय व स्थान दिनांक 23.12.2022 को [www.healthdepartmentgurgaon.org](http://www.healthdepartmentgurgaon.org) पर डाल दी जाएगी।

-/sd/-

जिला स्वास्थ्य एवं परिवार कल्याण समिति गुरुग्राम।

## District Health & Family Welfare Society, Gurugram

**Advt. No./Civil Surgeon/GURUGRAM/NHM/2022**

**Date:- 07-12-2022**

Eligible candidates may appear in the office of Civil Surgeon, Gurugram for the below mentioned posts under National Health Mission. Posts are purely on contract basis for the period up to 31-03-2023 and likely to be extendable further on performance basis and administrative approval. Application form will be submitted till 15-12-2022 up to 04:00pm at DPMU O/o Civil Surgeon, Sector-39 Gurugram.

**Fee: 200/- per application (Demand Draft in favour of District Health & Family Welfare Society Gurugram)**

Name of Post	Qualification Eligibility	No. of Post	Age Limit	Consolidated Salary	Last date of submission Application
Pharmacist (NUHM/UPHCs)	<p><b>ESSENTIAL:</b> (i) 10+2 with Science (Physics &amp; Chemistry). Diploma in Pharmacy from Recognized Institute. (ii) Registered as Pharmacist with Haryana Pharmacy Council under section 31 (a) or 31 (c) or 32 (a) of the Pharmacy act, 1948 as applicable to Haryana State.</p> <p><b>DESIRABLE:</b> (i) Computer proficiency with familiarity of Data management and commonly used Packages like MS word, Power Point and Excel etc. (ii) Knowledge of Hindi up to Matric standard.</p> <p><b>Place of Posting:- UPHC Mullahera, UPHC Chanderlok</b></p>	2 (Gen-1, SC-1)	18 to 42 years	12500/- (as per NHM Service Bye Laws)	<b>15-12-2022 up to 04:00 pm (Late received Application form will not be entertained due to any reason.)</b>
Lab Technician (NTEP)	<p>(i) B. Sc. in Lab. Tech / Diploma in Lab. Tech course from a recognized institute (ii) Hindi/Sanskrit upto Matric.</p> <p><b>Place of Posting:- District T.B. Centre, Gurugram</b></p>	6(Gen-3, EWS-1, SC-1, BC(A)-1)	18 to 42 years	11170/- (as per NHM Service Bye Laws)	
Staff Nurse (MH/NUHM/UPH Cs/NPCDCS)	<p>(i) B. Sc. Nursing /GNM course from recognized institution by Government (ii) Registered with Haryana Nurses Registration Council. (iii) Hindi /Sanskrit up to Matric</p> <p><b>Place of Posting:- UPHC Laxman Vihar (1), UPHC Chanderlok (1), SDH/CHC/NCD Clinic-(1), SNCU CH Gurugram-2, CH Sector-10-1, CHC Ghangola-1, PHC Bhangrola-1</b></p>	8 (Gen-2, BC-A-1, BC-B-1, SC-3,PH-1)	18 to 42 years	13500/- (as per NHM Service Bye Laws)	
ANM (MH/NUHM/UPH Cs/RBSK)	<p>(i) ANM course from recognized institution by Government (ii) Registered with Haryana Nurses Registration Council. (iii) Hindi /Sanskrit up to Matric.</p> <p><b>Place of Posting-SC Mushedpur-1, PHC Farrukhnagar-1, RBSK Team CHC Pataudi-1, RBSK Team CHC Ghangola-1</b></p>	4 (BC-B-3, Gen-1)	18 to 42 years	9840/- (as per NHM Bye Laws entry level pay)	
Public Health Manager (NUHM/UPHCs)	<p><b>Essential:</b> Public Health manager may be Medical or Non-Medical professional trained in Public health. He may possess graduate degree in Dental/Ayush/nursing/Life Sciences/Social Sciences with Master's degree in Public Health/Community Health/Preventive and Social Medicine; with relevant experience in the field of Public Health.</p> <p><b>Experience:</b> <b>Essential:</b> PHM must have an experience of 2 years in health program management which could be in disease surveillance/community mobilization/Inter sectorial collaboration/IEC/BCC activities /Quality Control/Monitoring &amp; Evaluation.</p> <p><b>Desirable:</b> Knowledge of basic concepts of Epidemiology and Biostatistics and understanding of health information system.</p> <p><b>Place of Posting:- DPMU O/o Civil Surgeon</b></p>	6 (Gen-3, EWS-1, SC-1, BC(A)-1)	18 to 42 years	16090/- (as per NHM Service Bye Laws)	

	<b>Gurugram</b>			
Account Assistant (CHCs)	(i) B.Com with at least 55% marks. Knowledge of Tally ERP.9 Software (Certificate for the same is required)- (ii) One year post qualification experience related to accounts (iii) Hindi/Sanskrit upto matric. <b>Place of Posting:- CHC Farrukhnagar</b>	1 (Gen)	18 to 42 years	12500/- (as per NHM Service Bye Laws)
District Programme Coordinator	<b>Essential:</b> (i) MBBS/BDS from institution recognized by MCI/DCI respectively. (ii) Diploma/Master in Public Health/CHA. <b>Experience:</b> (i) At least one year experience of working in Health services/Public Health programme.. (ii) Working knowledge of operating computers and internet usage. <b>Place of Posting:- District NCD Cell, Gurugram</b>	1 (Gen)	18 to 42 years	18460/- (as per NHM Service Bye Laws)
District Programme Manager (Planning & Programme Management)	(i) MBA ( Master of Business Management) (ii) Hindi/Sanskrit up to matric. <b>Place of Posting:- DPMU O/o Civil Surgeon, Gurugram</b>	1(Gen)	18 to 42 years	18460/- (as per NHM Service Bye Laws)
Psychologist (DEIC)	i) M. Phil Clinical Psychology/ M. Phil Rehabilitation Psychology and registered with RCI (ii) Minimum 1 year post qualification experience (iii) Hindi /Sanskrit up to Matric. <b>Place of Posting:- DEIC, CH Sector-10 Gurugram</b>	1(Gen)	18 to 42 years	16090/- (as per NHM Service Bye Laws)
Eye Donation Counselor (NPCB)	<b>Essential</b> (i)Graduate degree in sociology/social work/arts/science recognized by respective University (ii) Hindi/Sanskrit up to Matric <b>Desirable</b> (i)Excellent communication skills (ii)Familiarity with computer and internet use (iii)Experience in health communication and/or counselling <b>Place of Posting: Polyclinic Sector-31, Gurugram</b>	1(Gen)	18 to 42 years	7580/- (as per NHM Bye Laws entry level pay)
Ayurvedic Medical Officer (RBSK-Female)	1. Educational Qualification for AMO (i) A degree in Ayurveda System of Medicines from any university/ Institution recognized by the Government. (ii) Registered with Board of Ayurveda and Unani System of medicine in Haryana (iii) Hindi/Sanskrit up to Matric. Educational Qualification for UMO (i) A degree in Unani/ Tibbia from any university/Institution recognized by the Government. (ii) Registered with Board of Ayurveda and Unani System of medicine in Haryana (iii) Hindi/Sanskrit up to Matric. Essential Qualification for HMO (i) A degree in Homeopathy from the institute mentioned in second & third schedule of Homoeopathy Central Council Act 1973. (ii) Registered with State /Central Council of Homoeopathy System of Medicine Haryana Panchkula. (iii) Hindi/Sanskrit up to Matric. Essential Qualifications for Yoga (i) A degree in BNYS from any university/Institution established by law and recognized by Government. (ii) Registered with Board of Ayurveda and Unani System of medicine in Haryana. (iii) Hindi/Sanskrit up to Matric. Essential Qualifications for Siddha (i) B.S.M.S Siddha Medicine and Surgery from any university/Institution established by law and recognized by Government. (ii) Registered by Central council of Indian Medicine (CCIM) (iii) Minimum 2 years of post -qualification work experience.	1 (Gen)	18 to 42 years	18750/- (as per NHM Service Bye Laws)

	(iv) Hindi/Sanskrit up to Matric <b>Place of Posting- RBSK Team CHC Pataudi</b>			
Panchkarma Therapist (Ayush-F)	(i) One year or Six months Diploma in Panchkarma. (ii) 10 or its equivalent (iii) Hindi/Sanskrit upto Matric. (iv) Preference will be given to the experienced. <b>Place of Posting- Ayush Wing C-2 Palam Vihar Dispensary, Gurugram</b>	1 (Gen)	18 to 42 years	9840/- (as per NHM Bye Laws entry level pay)
Homeopathic Pharmacist (Ayush)	(i) Unani Dispenser from any recognized University / Institution or Board or Faculty of Indian System of medicine established by Law in India OR Up-Vaidya of any recognized University/Institution or Board or Faculty of Indian System of medicine established by Law in India, having the knowledge of Urdu; and recognized by the Government OR Two year Diploma in Ayurveda Pharmacy from any recognized University / Institution or Board or faculty of Indian System of medicine established by Law in India and recognized by the Government. (ii) Two years' experience of working as Pharmacist / Compounder in a Govt. Homeopathy Dispensary/Hospital OR Three years' experience of working as Pharmacist / Compounder under Registered Medical Practitioner in Homeopathy (Documentary proof with respect to salary drawn will be required) (iii) 10+2 examination should be passed with Physics, Chemistry and Biology. (iv) Hindi/Sanskrit upto Matric. <b>Place of Posting- SDH Haily Mandi</b>	1(Gen)	18 to 42 years	11170/- (as per NHM Bye Laws entry level pay)
Kitchen Attendant (AYUSH)	<b>Essential</b> (i) Matriculation from a recognized board. (ii) Hindi /Sanskrit up to Matric. (iii) Can read and write in Hindi. <b>Desirable</b> One year experience of working in a Govt./Private hospital/Health Institution. <b>Place of Posting- Ayush Wing C-2 Palam Vihar Dispensary, Gurugram</b>	1(Gen)	18 to 42 years	6580/- (as per NHM Bye Laws entry level pay)
District Quality Manager (HSHRC)	<b>Essential qualification :</b> (i) MBBS/Dental/AYUSH/Nursing/ Life Science graduate with Masters in Hospital administration/ Health Management with one year experience in Public Health/Hospital Administration. (ii) Candidates with experience in Healthcare Quality/formal quality of a quality system would be preferred. Computer proficiency with high level of familiarity with Database Management Programme and commonly used packages like MS word, excel, PowerPoint. (iii) Hindi /Sanskrit up to Matric. <b>Desirable:</b> (i) Fluency in English, computer literacy, knowledge of government legislations and policies is essential. (ii) Persons having previous experience of working under NHM would have an added advantage. (iii) Having good communication & presentation skills and analytical abilities. Should have excellent oral and written communication skills in English. (iv) Ability to design, conduct and publish reports.	1(ESM-SC)	18 to 42 years	16090/- (as per NHM Service Bye Laws)
Administrative Assistant (HSHRC)	<b>Essential qualification :</b> (i) Recognized Graduate Degree with fluency in MS Office package with one year experience of managing office and providing support to Health Programme/NHM. Knowledge of Accountancy would be an added advantage. (ii) Candidates having drafting skills would be preferred. (iii) Hindi /Sanskrit up to Matric.	1(Gen)	18 to 42 years	12500/- (as per NHM Service Bye Laws)

District Consultant (Public Health)	<p><b>Essential qualification:</b>  (i) MBBS/Dental/AYUSH/Nursing graduate with degree/diploma in Health Management (Full time) with at least 2 years relevant work experience.  (ii) Computer proficiency with high level of familiarity with Database Management Programme and commonly used packages like MS word, excel, PowerPoint.  (iii) Hindi /Sanskrit up to Matric.  <b>Desirable:</b>  (i) Training in Health quality like NQAS/NABH/ISO 9001:2000/Six Sigma/  Lean/Kaizen by a reputed organization will be preferable.  (ii) Persons having previous experience of working under NHM would have an added advantage.  (iii) Having good communication &amp; presentation skills and analytical abilities.  Should have excellent oral and written communication skills in English.  (iv) Ability to design, conduct and publish reports.</p>	1(BC-A)	18 to 42 years	16290/- (as per NHM Service Bye Laws)
Gender Health Support Centre Counselor	<p><b>Essential qualification and experience:</b>  (i) Graduate in Social Science or Rural Development or in related disciplines.  (ii) Minimum two years of relevant experience of working with Government / NGOs particularly on gender issues or in health sector.  (iii) Hindi /Sanskrit up to Matric.  <b>Desirable:</b>  (i) Post Graduate in Social Science or Rural Development or related discipline.  (ii) Proven analytical, documentation and report writing skills.  (iii) Good skills in training, interpersonal and family counseling.  (iv) Computer proficiency especially in internet and other software (MS word, MS Excel and PowerPoint).  (v) Good communication skills in English and Hindi with ability to communicate fluently in both languages.</p>	1(Gen)	18 to 42 years	7580/- (as per NHM Service Bye Laws)
Lab Technician (ICTC)	<p>(Graduate in Medical Laboratory Technology (B.Sc.): with Minimum, 1 year experience after graduation Or Diploma in Medical Laboratory Technology (DMLT) from Haryana Government approved Institution with minimum 2 years' experience after diploma. The candidate should be registered with Haryana Para-Medical Council. Working knowledge of computer.</p> <p><b>Place of Posting:- SDCH Sohna</b></p>	1(Gen)	18 to 42 years	21000/- (Consolidated Salary)

## Important Instructions:

- The applicants can download the prescribed Application Performa available on website: [www.healthdepartmentgurugram.org](http://www.healthdepartmentgurugram.org) & see the instructions.
- Candidates are advised to regularly visit for further updates at the official website [www.healthdepartmentgurugram.org](http://www.healthdepartmentgurugram.org)
- If a candidate applies for more than one post, he/she shall have to apply on separate application form along with receipt and all relevant documents. (Fee: 200/- per application (Demand Draft in favour of District Health & Family Welfare Society Gurugram)
- Application received without fees will not be accepted in any circumstances. (No. Late fees provision)
- Filled applications complete in all respects along with photocopies of all relevant certificates (proof of residence and Caste/Category Certificate issued by appropriate authorities is must) should submit in the office of DH&FW Society (O/o Civil Surgeon near Community Centre Sector-39, Gurugram) up to 15-12-2022 on or before 04:00 pm.
- Date of Written test & venue will be updated on website on dated .
- Application Form received after due date will not be entertained due to any reason.
- Preference will be given to local, well settled candidates of District Gurugram.
- Candidates should bring their proof of residence should also attach photocopy with the application.
  1. Passport
  2. Election Card ID Card
  3. Ration Card with Address
  4. Bank Passbook/ Post Office Passbook
  5. Cast and Domicile Certificate with address and the photo issued by State Govt.
  6. Parivar Pehchan Patra
  7. Electricity Bill (not older than last three months)

**NOTE: Any of the above three documents (Sr. 1 to 7) be produced at the time of recruitment.**

- The qualification of candidates should be prior to the last date of filling the application.
- Work experience should be post qualification.
- The candidate will be employed on the condition that he/she will maintain HQ and his/her job will be non-transferable.
- Number of posts/salary can be increased/decreased or can be completely withdrawn without any prior information or corrigendum as per the state guidelines.
- Original documents in support of academic qualifications and work experience shall be required to be produced at the time of interview. Preference will be given to the candidate residing in local area and proof of residence is must.
- Any additional work/placement under NHM can be assigned by appointing authority.
- No TA/DA will be paid for coming for interview and tests etc.
- Reservation of posts will be as per Govt. rules. The candidate seeking selection under Ex-servicemen category will have to deposit eligibility certificate from respective Zila Sainik Board to become eligible, issued/renewed before the last date of this advertisement.
- All posts are non-transferable but Candidate can be posted anywhere in the District Gurugram in case of exigencies.
- No separate letter will be sent for test/interview.
- The candidature of the candidate will be purely provisional for all the posts and will be subject to test/computer/interview/joining duty, it is found that candidate does not full fill any of the eligibility criteria or information furnished by the candidate is incorrect or false, his/her appointment on contract is liable to be terminated immediately.
- In case of unsatisfactory performance and conduct the services will be terminated.
- All disputes are subject to Gurugram jurisdiction.
- Dispute if shall be decided by the sole arbitrator of the DH&FWS Gurugram & Gurugram Courts and their decision shall be final.

-/sd/-

**District Health & Family Welfare Society Gurugram**

