

सार्वजनिक नियुक्ति

जिला स्वास्थ्य एवं परिवार कल्याण समिति, गुरुग्राम

जिला स्वास्थ्य एवं परिवार कल्याण समिति, गुरुग्राम के अन्तर्गत एन०एच०एम० स्कीम में निम्न रिक्त पद अनुबन्ध आधार पर 31 मार्च 2023 तक भरे जाने हैं ।

Post Code	Name of Post	Name of Scheme	Consolidate Honorarium per month (Rs.)	No. of Post	Last Date of Submission Application
1	Staff Nurse	MH/NUHM/UPH CS	13500/- (as per NHM Bye Laws entry level pay)	3 (Gen-2, SC-1)	28-02-2023 up to 04:00 pm (Late received Application form will not be entertained due to any reason.)
2	ANM	MH/ RBSK	9840/- (as per NHM Bye Laws entry level pay)	4 (Gen-3, BCB-1)	
3	Public Health Manager	NUHM/UPHCs	16090/- (as per NHM Bye Laws entry level pay)	6 (Gen-3, EWS-1, SC-1, BC(A)-1)	
4	Psychologist	RBSK	16090/- (as per NHM Bye Laws entry level pay)	1 (Gen)	
5	Eye Donation Counsellor	NPCB	7580/- (as per NHM Bye Laws entry level pay)	1(Gen)	
6	Panchkarma Therapist(F)	Ayush	9840/- (as per NHM Bye Laws entry level pay)	1(Gen)	
7	Homeopathic Pharmacist	Ayush	11170/- (as per NHM Bye Laws entry level pay)	1 (Gen)	
8	District Quality Manager	Quality Assurance	16090/- (as per NHM Bye Laws entry level pay)	1(ESM-SC)	
9	District Consultant (Public Health)	Quality Assurance	16290/- (as per NHM Bye Laws entry level pay)	1(BC-A)	
10	Lab Technician	IDSP/Molecular Lab	11170/- (as per NHM Bye Laws entry level pay)	9 (Gen-4, EWS-1, SC-1, BC(A)-1, ESM G-1, BCB-1)	
11	Sanitary Inspector/General Duty Attendant/Hospital Worker	IDSP	7580/- (as per NHM Bye Laws entry level pay)	1 (Gen)	
12	Legal Advisor	PNDT	Rs. 13000/- (Fixed Honorarium)	1(Gen)	
13	Account Assistant	NUHM/UPH Cs	12500/- as per NHM Bye Laws entry level pay)	3 (BC-B-1, Gen-2)	
14	Multi Rehabilitation Worker	NPCDCS	7580/- (as per NHM Bye Laws entry level pay)	2 (Gen)	

विस्तृत जानकारी एवं TOR स्वास्थ्य विभाग गुरुग्राम की वेबसाइट www.healthdepartmentgurugram.org पर देखें व Application fees 200/- रुपये (Demand Draft in favour of District Health & Family Welfare Society Gurugram) है जो कि non-refundable रहेगी।

-/sd/-

जिला स्वास्थ्य एवं परिवार कल्याण समिति गुरुग्राम।

District Health & Family Welfare Society, Gurugram

Advt. No./Civil Surgeon/GURUGRAM/NHM/2023/01

Date:- 17-02-2023

Eligible candidates may appear in the office of Civil Surgeon, Gurugram for the below mentioned posts under National Health Mission. Posts are purely on contract basis for the period up to 31-03-2023 and likely to be extendable further on performance basis and administrative approval. Application form will be submitted till 28-02-2023 up to 04:00pm at DPMU O/o Civil Surgeon, Sector-39 Gurugram.

Fee: 200/- per application (Demand Draft in favor of District Health & Family Welfare Society Gurugram)

Name of Post	Qualification Eligibility	No. of Post	Age Limit	Consolidated Salary	Last date of submission Application
Staff Nurse (MH/NUHM/UP HCs)	(i) B. Sc. Nursing /GNM course from recognized institution by Government (ii) Registered with Haryana Nurses Registration Council. (iii) Hindi /Sanskrit up to Matric	3 (Gen-2, SC-1)	18 to 42 years	13500/- (as per NHM Service Bye Laws)	
ANM (MH/NUHM/UP HCs/RBSK)	(i) ANM course from recognized institution by Government (ii) Registered with Haryana Nurses Registration Council. (iii) Hindi /Sanskrit up to Matric.	4 (Gen-3, BCB-1)	18 to 42 years	9840/- (as per NHM Bye Laws entry level pay)	
Public Health Manager (NUHM/UPHCs)	Essential: Public Health manager may be Medical or Non-Medical professional trained in Public health. He may possess graduate degree in Dental/Ayush/nursing/Life Sciences/Social Sciences with Master's degree in Public Health/Community Health/Preventive and Social Medicine; with relevant experience in the field of Public Health. Experience: Essential: PHM must have an experience of 2 years in health program management which could be in disease surveillance/community mobilization/Inter sectorial collaboration/IEC/BCC activities /Quality Control/Monitoring & Evaluation. Desirable: Knowledge of basic concepts of Epidemiology and Biostatistics and understanding of health information system.	6 (Gen-3, EWS-1, SC-1, BC(A)-1)	18 to 42 years	16090/- (as per NHM Service Bye Laws)	
Psychologist (DEIC)	i) M. Phil Clinical Psychology/ M. Phil Rehabilitation Psychology and registered with RCI (ii) Minimum 1 year post qualification experience (iii) Hindi /Sanskrit up to Matric.	1 (Gen)	18 to 42 years	16090/- (as per NHM Service Bye Laws)	
Eye Donation Counsellor (NPCB)	Essential (i)Graduate degree in sociology/social work/arts/science recognized by respective University (ii) Hindi/Sanskrit up to Matric Desirable (i)Excellent communication skills (ii)Familiarity with computer and internet use (iii)Experience in health communication and/or counselling	1(Gen)	18 to 42 years	7580/- (as per NHM Bye Laws entry level pay)	
Panchkarma Therapist (Ayush-F)	(i) One year or Six months Diploma in Panchkarma. (ii) 10 or its equivalent (iii) Hindi/Sanskrit up to Matric. (iv) Preference will be given to the experienced.	1(Gen)	18 to 42 years	9840/- (as per NHM Bye Laws entry level pay)	

Homeopathic Pharmacist (Ayush)	(i) Unani Dispenser from any recognized University / Institution or Board or Faculty of Indian System of medicine established by Law in India OR Up-Vaidya of any recognized University/Institution or Board or Faculty of Indian System of medicine established by Law in India, having the knowledge of Urdu; and recognized by the Government OR Two year Diploma in Ayurveda Pharmacy from any recognized University / Institution or Board or faculty of Indian System of medicine established by Law in India and recognized by the Government. (ii) Two years' experience of working as Pharmacist / Compounder in a Govt. Homeopathy Dispensary/Hospital OR Three years' experience of working as Pharmacist / Compounder under Registered Medical Practitioner in Homeopathy (Documentary proof with respect to salary drawn will be required) (iii) 10+2 examination should be passed with Physics, Chemistry and Biology. (iv) Hindi/Sanskrit upto Matric.	1 (Gen)	18 to 42 years	11170/- (as per NHM Bye Laws entry level pay)	28-02-2023 up to 04:00 pm (Late received Application form will not be entertained due to any reason.)
District Quality Manager (HSHRC)	Essential qualification : (i) MBBS/Dental/AYUSH/Nursing/ Life Science graduate with Masters in Hospital administration/ Health Management with one year experience in Public Health/Hospital Administration. (ii) Candidates with experience in Healthcare Quality/formal quality of a quality system would be preferred. Computer proficiency with high level of familiarity with Database Management Programme and commonly used packages like MS word, excel, PowerPoint. (iii) Hindi /Sanskrit up to Matric. Desirable: (i) Fluency in English, computer literacy, knowledge of government legislations and policies is essential. (ii) Persons having previous experience of working under NHM would have an added advantage. (iii) Having good communication & presentation skills and analytical abilities. Should have excellent oral and written communication skills in English. (iv) Ability to design, conduct and publish reports.	1(ESM-SC)	18 to 42 years	16090/- (as per NHM Service Bye Laws)	
District Consultant (Public Health)	Essential qualification: (i) MBBS/Dental/AYUSH/Nursing graduate with degree/diploma in Health Management (Full time) with at least 2 years relevant work experience. (ii) Computer proficiency with high level of familiarity with Database Management Programme and commonly used packages like MS word, excel, PowerPoint. (iii) Hindi /Sanskrit up to Matric. Desirable: (i) Training in Health quality like NQAS/NABH/ISO 9001:2000/Six Sigma/ Lean/Kaizen by a reputed organization will be preferable. (ii) Persons having previous experience of working under NHM would have an added advantage. (iii) Having good communication & presentation skills and analytical abilities. Should have excellent oral and written communication skills in English. (iv) Ability to design, conduct and publish reports.	1(BC-A)	18 to 42 years	16290/- (as per NHM Service Bye Laws)	
Lab Technician (IDSP/Molecular Lab)	(i) B. Sc. in Lab. Tech / Diploma in Lab. Tech course from a recognized institute (ii) Hindi/Sanskrit up to Matric.	9 (Gen-4, EWS-1, SC-1, BC(A)-1, ESM G-1, BCB-1)	18 to 42 years	11170/- (as per NHM Service Bye Laws)	

Sanitary Inspector/General Duty Attendant/Hospital Worker	1. One year health Sanitary Inspector's Course from an Institution recognized by the State Government. 2. Hindi/Sanskrit upto Matric.	1 (Gen)	18 to 42 years	7580/- (as per NHM Bye Laws entry level pay)
Legal Advisor	ESSENTIAL: (i) Bachelor in Law/LLB from recognized university. (ii) 5 years practice experience (iii) Hindi/English language upto 10th standard (iii) Knowledge in computer from recognized institute/university/DOEACC DESIRABLE: (i) Work experience under National Health Mission Project (ii) 2 years' Experience in dealing cases of Pre-conception & Pre Natal Diagnostic Act, Medical Termination Act, and Birth and Death Registration cases at District Courts and High Courts.	1(Gen)	Up to 45 years on the date of interview	13000/- (Fixed Honorarium)
Account Assistant (NUHM/UPHCs)	(i) B.Com with at least 55% marks. Knowledge of Tally ERP.9 Software (Certificate for the same is required). (ii) One year post qualification experience related to accounts (iii) Hindi/Sanskrit up to matric.	3 (BC-B-1, Gen-2)	18 to 42 years	12500/- (as per NHM Service Bye Laws)
Multi Rehabilitation worker	Essential: (i) 10+2 or equivalent qualification (ii) One and half year certificate course of multi Rehabilitation Worker from a recognized institute. (iii) Registered as Rehabilitation personnel under Rehabilitation Council of India Act 1992 (iv) Hindi /Sanskrit up to Matric. Desirable: (i) At least 1 year experience of working in a Hospital	2 (Gen)	18 to 42 years	7580/- (as per NHM Service Bye Laws)

Important Instructions:

- The applicants can download the prescribed Application Performa available on website: www.healthdepartmentgurgaon.org & see the instructions.
- Candidates are advised to regularly visit for further updates at the official website www.healthdepartmentgurgaon.org
- If a candidate applies for more than one post, he/she shall have to apply on separate application form along with receipt and all relevant documents.
- Application received without fees will not be accepted in any circumstances. (No. Late fees provision)
- Filled applications complete in all respects along with photocopies of all relevant certificates (proof of residence and Caste/Category Certificate issued by appropriate authorities is must) should submit in the office of DH&FW Society (O/o Civil Surgeon near Community Centre Sector-39, Gurugram) up to – 28-02-2023 on or before 04:00 pm.
- Date of Written test & venue will be updated on website.
- Application Form received after due date will not be entertained due to any reason.
- Preference will be given to local, well settled candidates of District.
- Candidates should bring their proof of residence should also attach photocopy with the application.
 1. Passport
 2. Election Card ID Card
 3. Ration Card with Address
 4. Bank Passbook/ Post Office Passbook
 5. Cast and Domicile Certificate with address and the photo issued by State Govt.
 6. Parivar Pehchan Patra
 7. Electricity Bill (not older than last three months)

NOTE: Any of the above three documents (Sr. 1 to 7) be produced at the time of recruitment.

- The qualification of candidates should be prior to the last date of filling the application.
- Work experience should be post qualification.
- The candidate will be employed on the condition that he/she will maintain HQ and his/her job will be non-transferable.
- Number of posts/salary can be increased/decreased or can be completely withdrawn without any prior information or corrigendum as per the state guidelines.
- Original documents in support of academic qualifications and work experience shall be required to be produced at the time of interview. Preference will be given to the candidate residing in local area and proof of residence is must.
- Any additional work/placement under NHM can be assigned by appointing authority.
- No TA/DA will be paid for coming for interview and tests etc.
- Reservation of posts will be as per Govt. rules. The candidate seeking selection under Ex-servicemen category will have to deposit eligibility certificate from respective Zila Sainik Board to become eligible, issued/renewed before the last date of this advertisement.
- All posts are non-transferable but Candidate can be posted anywhere in the District Gurugram in case of exigencies.
- No separate letter will be sent for test/interview.
- The candidature of the candidate will be purely provisional for all the posts and will be subject to test/computer/interview/joining duty, it is found that candidate does not full fill any of the eligibility criteria or information furnished by the candidate is incorrect or false, his/her appointment on contract is liable to be terminated immediately.
- In case of unsatisfactory performance and conduct the services will be terminated.
- All disputes are subject to Gurugram jurisdiction.
- Dispute if shall be decided by the sole arbitrator of the DH&FWS Gurugram & Gurugram Courts and their decision shall be final.

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District Health & Family Welfare Society Gurugram

District Health & Family Welfare Society (DH&FWS) Gurugram

APPLICATION FORM

IMPORTANT INSTRUCTIONS

Please read instructions given in advertisement carefully before filling in each column.

Use only Black / Blue ball pen to write or tick the box.

Please tick 'Yes' as and 'Not' as

Paste your
latest
photograph

Name of the post

1. Candidate's Name (in Capital Letters in English)

2. Father's Name

3. Husband's Name (wherever applicable)

*Email Address:-

Date of Birth: Date Month Year

Sex: Male Female

Category: Gen SBC SC BC-A BC-B ESM EGB FF

For Office use only

DH&FWS, Gurugram
(Form Valid with Auth. Signatory Only)

4. Write Name and complete mailing address, in block letters:-

Name:

Address:

Pin Code

Phone No. Mobile No.

5. Educational Qualifications:-

Educational Qualification	Year of Passing	Marks Obtained	Total Marks	% age	Division	Name of Board/ University	Subjects
10 th							
10+2							

SIGNATURE OF THE CANDIDATE

DATE: _____

(unsigned & incomplete application will be rejected)



NATIONAL HEALTH MISSION



Paryatan Bhawan, Bays No. 55-58, Sector-2, Panchkula, Haryana

Tel No: 0172-2560124, 2573922, 2570458, Fax: 0172-2580466

Website: nrhmharyana.gov.in, E-mail ID admn.nrhmhry@gmail.com

From,

Mission Director,
National Health Mission,
Bays No. 55-58, Sector-2
Panchkula, Haryana

To

All Civil Surgeons
Haryana State

Memo No: NHM/Admin/HRC-1/2021-22/ 7591-7620

Dated: 20/9/2021

Subject: Revision of Selection Criteria for the recruitment of posts at District level.

In reference to subject cited above.

This is to inform you that while exercising the power conferred under clause no. 24 of Service Bye Laws - 2018 for contractual employees under NHM, Haryana, a decision has been taken in the 8th Executive Committee Meeting and Governing Body Meeting of State Health Society, Haryana, held on dated 20.07.2021 & 01.09.2021 respectively, the partial modification of office letter no: NHM/Admin/HR/2020-21/10633-54, dated 27.01.2021, with regard to marks allotted for *local area weightage*. And the same shall be applicable with immediate effect along with the instructions/additional guidelines mentioned therein. The modification in the said Selection Criteria is as follows:

Modified Selection Criteria for the recruitment at District

Sr. No.	Components	Modified weightage			
		GP: 4200-5400	GP:1900-4000	GP:1650	MOs & Specialists
1	Basic Qualification	25	30	60	50
2	Additional qualification such as higher degree in the same Discipline.	10	10	10	25
3	Relevant Post Qualification Experience(any State Govt./SemiGovt./UT/any Govt. Board/ Corporation)	10	10	10	20
4	NHM Experience	-	-	-	-
5	Written Test/Proficiency Test /any other test prescribed.	20	20	-	-
6	Computer Skill Test	10	10	-	-
7	<u>Local area weightage =20 marks.</u> <ul style="list-style-type: none">• Weightage of marks "for district applicants" :20 marks (the candidate be a bonafide resident of the district.)• Weightage of marks for "out of the district applicants" : Zero(O) marks *For the recruitment of all posts except MO's & Specialists.	20	20	20	-
8	Interview	5	-	-	5
Total		100	100	100	100



NATIONAL HEALTH MISSION



Paryatan Bhawan, Bays No. 55-58, Sector-2, Panchkula, Haryana

Tel No: 0172-2560124, 2573922, 2570458, Fax: 0172-2580466

Website: nrhmharyana.gov.in, E-mail ID admnrhmhry@gmail.com

Checklist for acceptable documents as proof of address from General Public is as under:

Sr.No	List of Documents for proof of Address(Residential Proof)
1	Passport
2	Election Card ID Card
3	Ration Card with Address
4	Bank Passbook/Post Office Passbook.
5	Cast and Domicile Certificate with address and the photo issued by State Govt.
6	Parivar Pehchan Patra
7	Electricity Bill (not older than last three months)

- **Note: Any of the above three documents (Sr.No 1 to 7) be produced at the time of recruitment.**

Instructions:

1. It is clarified that, no contractual staff under NHM , **approved in RoP**, should be recruited without proper advertisement and screening test.
2. The Screening test/Proficiency test is to check IQ, General Knowledge and information of the candidate about the concerned subject.
3. For every post, advertised, atleast 4-5 times the number of eligible Candidates should be shortlisted through screening/proficiency test. If the total number of applicants are less than 2-3 times, the number of eligible candidates should be shortlisted through Screening/proficiency test only. Those candidates who are unable to get 40% in screening/proficiency test should **not be** shortlisted for further process of recruitment.
4. Please ensure that, a copy of the reference to Public Relation Department for advertisement should be endorsed to Private Secretary to Hon'ble Health Minister, Haryana:



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Additional guidelines for selection criteria are as under:-

- The formula for calculating the marks for qualification and additional qualification (Sr. no 1 & 2 of above table) will be done by multiplying the percentage of marks obtained by the candidates with weightage and divided by 100.
- 02 marks will be given for each completed year of experience, with maximum of 10 marks for all Posts except MO's & Specialist.
- 05 marks will be given for each completed year of experience, with maximum of 20 marks for MO's & Specialist
- Minimum 40% marks are mandatory to qualify the written examination & Computer Test each. The candidate who will qualify the written test will only be eligible for Computer Test.

Note:

1. If the vacancy of one category is more than 10, one observer from Head Quarter, NHM will be deputed for conducting the Screening Test.
2. If the vacancy of one category is less than 10, representative of Deputy Commissioner cum Chairman, District Health & Family Welfare Society will remain present throughout the screening test and declaration of results etc. Question paper in that case will be prepared and set up by the office of concerned Civil Surgeon.
3. Question Paper will be placed in sealed cover after declaration of the result of screening test.
4. All markings/numbering shall be done with blue/black ball pen only.
5. Since, Deputy Commissioner is the Chairman of District Health & Family Welfare Society, there must be an observer/nominee by concerned Deputy Commissioner for the entire process, irrespective of the number of vacancies.



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6. In all cases, the final list will be approved from respective Deputy Commissioner –cum Chairman, District Health & Family Welfare Society.

****All Selection Criteria for recruitment of Staff on Contractual basis under NHM issued earlier, be treated as cancelled/obsolete with immediate effect.***

for Director (Admin)
For Mission Director (NHM)
Panchkula (Haryana)

Memo No: NHM/Admin/HRC-1 /2021-22/ 7621-52

Dated: 20/9/2021

A copy is forwarded to the following for the information and necessary action please:

1. All Directors/Joint Directors/Dy. Directors, NHM, Haryana, Panchkula.
2. All Programme Officers, NHM, Panchkula, Haryana
3. All Deputy Commissioners-cum Chairman, District Health & Family Welfare Society, Haryana.
4. PS/HM for information of Hon'ble Health Minister Haryana.
5. PS/Additional PSCM-II for information of Additional PSCM-II
6. PS/ACS Health for information of worthy Additional Chief Secretary to Government ,Haryana, Health Department
7. PS/MD, NHM for information of worthy Mission Director, NHM Haryana, Panchkula.
8. PS/DGHS, Haryana for information of worthy Director General Health Services, Haryana, Panchkula.
9. HMIS Cell, NHM, Haryana.

for Director (Admin)
For Mission Director (NHM)
Panchkula (Haryana)