

District Health & Family Welfare Society, Gurugram

Advt. No./Civil Surgeon/GURUGRAM/NHM/2018/01

Date:- 22-06-2018

District Health and Family Welfare Society invites applications for following posts on contract basis and the duration of contract will be upto 31st March, 2019.

Name of Post	Qualification Eligibility	No. of Post	Age Limit	Consolidated Salary	Date of Walk in Interview
ANM	(i) ANM course from recognized institution by Government (ii) Registered with Haryana Nurses Registration Council. (iii) Hindi /Sanskrit up to Matric. Place of Posting-Sancholi, Loh Singani, Baluda, Palra, Lakhuwas, Pahar Colony, Baghanki, Manesar, UPHC Tigra, Sukhrali, Gandhi Nagar	11 (SBC-03, SC-05, PH-03)	Up to 42 years	9840/-	03-07-2018
Staff Nurse	(i) B. Sc. Nursing /GNM course from recognized institution by Government (ii) Registered with Haryana Nurses Registration Council. (iii) Hindi /Sanskrit up to Matric Place of Posting -CH Sec.10- 06, CHC Pataudi-02, PHC Gurgaon Village-1, Ghangola-4, Badshahpur-1, Bhondsi-1,Farrukhnagar-1, Sohna-05, CH Gurugram-5, PHC Kasan-01, PHC Bhangrola-01, NCD CH Gurugram-01	29 (SC-16, BC-A -08, SBC-02, PH-03)	Up to 42 years	13500/-	04-07-2018
General Physician	((i) MBBS or equivalent degree from institution recognized by Medical council of India. (ii) MD in Medicine (iii) Hindi /Sanskrit up to Matric. Place of Posting – NCD CH Gurugram	1 (Gen)	Up to 55 years	50000/-	05-07-2018
AMO(RBSK-Male)	Educational Qualification for AMO (i) A degree in Ayurveda System of Medicines from any university/ Institution recognized by the Government. (ii) Registered with Board of Ayurveda and Unani System of medicine in Haryana (iii) Hindi/Sanskrit up to Matric. Educational Qualification for UMO (i) A degree in Unani/ Tibbia from any university/Institution recognized by the Government. (ii) Registered with Board of Ayurveda and Unani System of medicine in Haryana (iii) Hindi/Sanskrit up to Matric. Essential Qualification for HMO (i) A degree in Homeopathy from the institute mentioned in second & third schedule of Homoeopathy Central Council Act 1973. (ii) Registered with State /Central Council of Homoeopathy System of Medicine Haryana Panchkula. (iii) Hindi/Sanskrit up to Matric. Essential Qualifications for Yoga (i) A degree in BNYS from any university/Institution established by law and recognized by Government. (ii) Registered with Board of Ayurveda and Unani System of medicine in Haryana. (iii) Hindi/Sanskrit up to Matric. Essential Qualifications for Siddha (i) B.S.M.S Siddha Medicine and Surgery from any university/Institution established by law and recognized by Government. (ii) Registered by Central council of Indian Medicine (CCIM) (iii) Minimum 2 years of post -qualification work experience. (iv) Hindi/Sanskrit up to Matric Place of Posting- RBSK Team CHC Pataudi-1	1 (SBC)	Up to 42 years	18750/-	05-07-2018

Pharmacist (RBSK)	ESSENTIAL: (i) 10+2 with Science (Physics & Chemistry). Diploma in Pharmacy from Recognized Institute. (ii) Registered as Pharmacist with Haryana Pharmacy Council under section 31 (a) or 31 (c) or 32 (a) of the Pharmacy act, 1948 as applicable to Haryana State. DESIRABLE: (i) Computer proficiency with familiarity of Data management and commonly used packages like MS word, Power Point and Excel etc. (ii) Knowledge of Hindi up to Matric standard. Place of Posting- RBSK Team CHC Pataudi-1	1 (BC-B)	Up to 42 years	12500/-	05-07-2018
Account/ Information assistant cum Computer operator	ESSENTIAL: (i) B.Com from a recognized institute with at least 45% marks. (ii) Knowledge of Tally ERP.9 Software (Certificate for the same is required). (iii) Minimum 1 year post qualification work experience. (iv) Preference will be given to the candidate with experience in public health Program/project/health project. (v) Hindi/Sanskrit up to Matric DESIRABLE: (i) Computer proficiency with familiarity of Data management and commonly used Packages like MS word, Power Point and Excel etc. (ii) Knowledge of Hindi up to Matric standard. (Under NUHM/UPHCs(PH-1) (Place of Posting - UPHC Chauma-01), (Under Procurement (Gen.-1) (Place of Posting - Warehouse (1))	2 (Gen-1, PH-1)	Up to 42 years	12500/-	05-07-2018
Lab Technician (CH/SNCU)	(i) B. Sc. in Lab. Tech / Diploma in Lab. Tech course from a recognized institute (ii) Hindi/Sanskrit upto Matric. Place of Posting – SNCU, CH Gurugram	1 (Gen)	Up to 42 years	11170/-	05-07-2018
STS (RNTCP)	Essential (i) Bachelor's Degree OR Recognized sanitary inspector's course. (ii) Certificate course in computer operation (minimum 2 months). (iii) Permanent two wheeler driving license & should be able to drive two wheeler (iv) Hindi /Sanskrit up to matric. Desirable (i) Tuberculosis health visitor's recognized course. (ii) Govt. recognized degree/ diploma in Social work or Medical Social work. (iii) Successful completion of basic training course (Govt. recognized) for Multipurpose 2. health workers Place of Posting – TU Wazirabad, TU Bhangrola	2 (SC-1, EBPG-1)	Up to 42 years	7580/-	06-07-2018
District Accountant (RNTCP)	(i) Graduate in commerce. (ii) Two years of experience in Maintenance of accounts with Accounting software on double entry system in a recognized Society or Institution. (iii) Experience in working with Accounting software for at least 2 years. (iv) Hindi /Sanskrit upto matric Desirable (i) Familiarity with audit in a recognized society or institution. 2. (ii) MBA/PGD in Financial management	1 (Gen)	Up to 42 years	12500/-	06-07-2018
District Programme Coordinator (RNTCP)	Essential (i) MBA/PG Diploma in management/ health administration from a recognized institute / university. (ii) At least 1 year of work experience Desirable (i) Preference will be given to those who have worked in the	1 (Gen)	Up to 42 years	12500/-	06-07-2018

	field of Development/ Health at District / State level. (ii) Basic knowledge of computers				
Non Medical Supervisor (NLEP)	(i) Training as Non Medical Supervisor and with 5 years experience of working in Govt. OR NGO organizations in the field of Leprosy OR Retired Para Medical Workers from Govt. Services are also eligible for the post OR B.sc. (preferably in Medical related fields like Microbiology/ Biotechnology etc with 2 year experience in the field of Health.. (ii) Working Knowledge of Computer. (iii) Hindi /Sanskrit up to Matric.	1 (Gen)	Up to 42 years	7960/-	06-07-2018
Psychiatric Social Worker (DMHP)	((i) Post graduate degree awarded after completion of course of study of minimum 2 years in Mental Health or Psychiatric Social work. (ii) Hindi/Sanskrit upto Matric	1 (Gen)	Up to 42 years	12500/-	06-07-2018

Important Instructions:

- The applicants can download the prescribed Application Performa available on website: www.healthdepartmentgurugram.org & see the instructions.
- If a candidate applies for more than one post, he/she shall have to apply on separate application form along with receipt and all relevant documents.
- Filled applications complete in all respects along with photocopies of all relevant certificates (proof of residence and Caste/Category Certificate issued by appropriate authorities is must) should reach in the office of DH&FW Society (O/o Civil Surgeon, Gurugram) from 09:00 am to up to 10:45 am on the respective date of Walk in Interview mentioned above.
- Application Form received after 10:45 am will not be entertained due to any reason.
- Number of posts/salary can be increased/decreased or can be completely withdrawn without any prior information or corrigendum as per the state guidelines.
- Original documents in support of academic qualifications and work experience shall be required to be produced at the time of interview. Preference will be given to the candidate residing in local area and proof of residence is must.
- Any additional work/placement under NHM can be assigned by appointing authority.
- No TA/DA will be paid for coming for interview and tests etc.
- Reservation of posts will be as per Govt. rules. The candidate seeking selection under Ex-servicemen category will have to deposit eligibility certificate from respective Zila Sainik Board to become eligible, issued/renewed before the last date of this advertisement.
- All posts are non transferable but Candidate can be posted anywhere in the District Gurugram in case of exigencies.
- No separate letter will be sent for test/interview.
- The candidature of the candidate will be purely provisional for all the posts and will be subject to test/computer/interview/joining duty, it is found that candidate does not full fill any of the eligibility criteria or information furnished by the candidate is incorrect or false, his/her appointment on contract is liable to be terminated immediately.
- In case of unsatisfactory performance and conduct the services will be terminated.
- **Written Test will be conducted for every post except MBBS Doctors.**
- All disputes are subject to Gurugram jurisdiction.
- Dispute if shall be decided by the sole arbitrator of the DH&FWS Gurugram & Gurugram Courts and their decision shall be final.

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**District Health & Family Welfare Society
Gurugram**

District Health & Family Welfare Society (DH&FWS) Gurugram

Advt. No./Civil Surgeon/GGN/NHM/2018/01

APPLICATION FORM

IMPORTANT INSTRUCTIONS

Please read instructions given in advertisement carefully before filling in each column.

Use only Black / Blue ball pen to write or tick the box.

Please tick 'Yes' as ☐ and 'Not' as ☐

Paste your
latest
photograph

Name of the post

1. Candidate's Name (in Capital Letters in English)

2. Father's Name

3. Husband's Name (wherever applicable)

*Email Address:-

For Office use only

Date of Birth:

Date

Month

Year

Sex:

Male

Female

Category:

Gen

SBC

SC

BC-A

BC-B

ESM

EGB

FF

DH&FWS, Gurgugram
(Form Valid with Auth. Signatory Only)

4. Write Name and complete mailing address, in block letters:-

Name:

Address:

Pin Code

Phone No.

*Mobile No.

5. Educational Qualifications:-

Educational Qualification	Year of Passing	Marks Obtained	Total Marks	% age	Division	Name of Board/ University	Subjects
10 th							
10+2							

SIGNATURE OF THE CANDIDATE

(unsigned & incomplete application will be rejected)

DATE: _____